



application for employment

PLEASE ENSURE ALL
SECTIONS ARE COMPLETED

101-960 Portage Avenue, Winnipeg, Manitoba R3G 0R4
(204) 783-8654 Fax: (204) 786-8770
email: winnserv@shawcable.com
www.winnserv.ca

Personal Data

| | | | |
|---|--|-----------------------|-------------|
| Name (First, last) | | Date | |
| Address | | | |
| City | | Province | Postal Code |
| Home Phone () | | Message Phone: () | |
| E-mail | | | |
| How Did You Hear About Us? | | | |
| Position applying for: | | Rate of pay expected? | |
| Do you want to work <input type="radio"/> Full-Time <input type="radio"/> Part-Time <input type="radio"/> Casual? | | | |
| Have you worked for us before? <input type="radio"/> Yes <input type="radio"/> No | | If yes, when: | |
| What position did you hold? | | | |
| If hired, when would you be available to start work? | | | |
| Names of friends or relatives who are employed by Winnserv Inc.: | | | |
| Do you have any physical or mental disability that may limit your performance in the job for which you are applying? If so, what can be done to accommodate your limitation? | | | |

Education

| | |
|-----------------------------|----------------|
| High School Attended | Dates attended |
| Graduate | |
| College/University Attended | Dates attended |
| Degree or Diploma | |



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Related Training/Education

What professional or personal experience do you have working with people with an intellectual disability?

Please explain:

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|--------------|
| |
|--------------|

Employment History

Begin with your most recent employer. Attach additional sheets if necessary.

| | |
|--------------------|---------------------|
| Supervisor's Name: | Why did you leave? |
| Employer | Dates of Employment |
| Address: | |
| Title/duties: | |

| | |
|--------------------|---------------------|
| Supervisor's Name: | Why did you leave? |
| Employer | Dates of Employment |
| Address: | |
| Title/duties: | |

| | |
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| Supervisor's Name: | Why did you leave? |
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Employment History

Is there any other information you could provide with regard to your qualifications that you think would be applicable to your application for this position?

The Human Rights Codes prohibit discrimination in employment because of race, national or ethnic origin, citizenship, religion, age, sex or sexual orientation, marital or family status, handicap, disability, language (Province of Quebec), or record of offenses (including an offense in respect of any provincial statute).

Residential Care Licensing policy requires that "all persons applying to provide care, supervision, maintenance and support to children and vulnerable adults in residential care facilities be required to provide a Criminal Record Check in order to be considered for licensing or employment." Following our interview process, should Winnserv decide to hire you, you will be required to provide a Criminal Record Check. You can do this by completing a form at the Public Safety Building, 151 Princess Street. This is done at your own expense.

Winnserv Inc. policy states that "all persons applying to be employed or volunteer with Winnserv be required to provide a Child Abuse Registry check in order to be considered for employment (paid or volunteer)." Following the interview process, should Winnserv decide to hire you, you will be required to provide a Child Abuse registry check. We will supply you with the required documentation to complete and the instructions for doing so. It takes approximately 4 weeks to receive a report back from the Child Abuse Registry. You can be hired prior to it being received in our offices, however your continued employment is dependant on the content of that check.

Have you been convicted of a crime relevant to the position for which you are applying, or been imprisoned? If uncertain as to whether a crime is relevant, list any and all convictions. A conviction will not necessarily bar you from employment.

Yes No

Explain:

Is your name, or has it ever been, listed on the Child Abuse Registry? Yes No

If yes, explain the circumstances:



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Have you ever been involved in a protective investigation for vulnerable persons? Yes No

If yes, explain the circumstances:

Applicant's Certification and Agreement

Please Read Carefully

Applicant's Certification and Agreement

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. My signature on this application form provides Winnserv with the authority to verify any and all information that I have included herein (employment and/or education verification, references, etc.)

Signature of Applicant

Date



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References

List three recent professional references who have supervised you and would be in a position to evaluate the quality of your work.

| | |
|---------------------|--------------------|
| Reference: | |
| Name of Supervisor: | |
| Name of Company: | |
| Supervisor Title: | |
| Address: | Postal Code: |
| Work phone () | Home phone: () |

| | |
|---------------------|--------------------|
| Reference: | |
| Name of Supervisor: | |
| Name of Company: | |
| Supervisor Title: | |
| Address: | Postal Code: |
| Work phone () | Home phone: () |

| | |
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